




# **Property Claims Check List**

## **Reporting all property claims**

<p><b>Report via the Ascend Claims App</b></p> 	<p><a href="https://ascendbroking.co.uk/ascend-247-sharepoint/">https://ascendbroking.co.uk/ascend-247-sharepoint/</a></p> <p><b>Apple IOS – <a href="#">click here</a></b>  <b>Android – <a href="#">click here</a></b></p>
<p><b>Or Report to the insurer directly</b></p>	<p>Contact details are on the Ascend Bump Cards or can also be <a href="#">found here</a></p>
<p><b>Or send a claims form to <a href="mailto:claims@ascendbroking.co.uk">claims@ascendbroking.co.uk</a></b></p>	<p>A claims form can be <a href="#">found here</a></p>

### **Please also provide:**

<p>Report of incident including date, time and what has occurred/Property claim form</p>	<p><b>Enclosed Yes/No</b></p>
<p>Images of damages</p>	<p><b>Enclosed Yes/No</b></p>
<p>Estimates for repair or replacement</p>	<p><b>Enclosed Yes/No</b></p>
<p>Original purchase evidence if available</p>	<p><b>Enclosed Yes/No</b></p>
<p>Point of contact  Name: Phone: Email:</p>	<p><b>Enclosed Yes/No</b></p>
<p>Your Bank details  Account number: Sort code:</p>	<p><b>Enclosed Yes/No</b></p>
<p>Communication received holding client formally responsible /any responses issued to date</p>	<p><b>Enclosed Yes/No</b></p>

The quicker you report the claim with all the above information the faster we can arrange settlement and ensure costs are reduced to a minimum.